# WITHDRAWAL REQUIREMENTS

**FOREIGN INSURANCE COMPANY WITHDRAWAL/COMPLETE SURRENDER OF CERTIFICATE OF AUTHORITY APPLICATION**

Updates to the state-specific information will be noted with a “✓” next to the state name.

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| AL    |     | • Surrender current Alabama Certificate of Authority | Alabama Insurance Department  
P. O. Box 303351  
Montgomery, AL  36130 |
| AK    |     | • Company must be currently compliant.  
• Must fulfill all current, and arrange for future, necessitates (taxes due, etc.)  
• Original Alaska Certificate of Authority  
• AS 21.09.245 and 3 AAC 31.050 | Division of Insurance  
State of Alaska  
P O Box 110805  
Juneau, AK 99811-0805 |
| ✓AZ   |     | • Provide a statement of the insurer’s financial condition as of a date within 60 days of the filing date of the request for termination that includes a written statement, signed by two officers of the insurer as authorized on the jurat page of the insurer’s most recent annual statement, verifying that the statement of financial condition reflects the insurer’s financial position as of the date signed.  
• Provide a plan of extinguishment of the insurer’s outstanding liabilities that satisfies the requirements of AACR20-6-303(C) OR a sworn affidavit stating that the insurer has no outstanding liabilities to policyholders or claimants under AAC R20-6-303 (C).  
• Arizona Administrative Code R20-6-303 | Cary W. Cook  
Chief Financial Compliance Officer  
Arizona Dept. of Insurance  
Financial Affairs Division  
2910 N. 44th St., Suite 210  
Phoenix, AZ 85018  
(602) 364-3986  
ccook@azinsurance.gov |
| AR    |     | Any insurer desiring to surrender its Certificate of Authority, withdraw from this state, or discontinue the writing of certain classes of insurance in this state shall give ninety (90) days notice in writing to the State Insurance Department and shall state in writing its reasons for such action. The commissioner may waive any part of the notice requirement. A.C.A §23-63-211(e)  
Return the original certificate of authority or an affidavit of loss notarized and signed by an officer of the company.  
Provide a notarized affidavit by an officer of the Company stating there are no outstanding policies, claims or known liabilities, and the Company has no premium tax (or other taxes) due in this state. | Koesha Jenkins, Legal Division  
(501) 371-2820  
koesha.jenkins@arkansas.gov |
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<td>AR (cont)</td>
<td></td>
<td>Contact our Accounting Division for the filing of the proper “final” tax filings. Accounting Division (501-371-2605).</td>
<td></td>
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<tr>
<td>CA</td>
<td></td>
<td>California Insurance Code Sections 1070-1076. Foreign withdrawal fee: $1,282.</td>
<td>Cindy Hathaway Director, Corporate Affairs (303) 894-7836 <a href="mailto:Cindy.Hathaway@state.co.us">Cindy.Hathaway@state.co.us</a></td>
</tr>
<tr>
<td>CO</td>
<td>None</td>
<td>Summary of the company’s plan to transfer or run-off any existing business in the lines to be deleted. 10-3-101, C.R.S.</td>
<td>Company Licensing Section (860) 297-3814 <a href="mailto:ctinsdept.financial@po.state.ct.us">ctinsdept.financial@po.state.ct.us</a></td>
</tr>
</tbody>
</table>
| CT | | • All outstanding losses and liabilities have been paid in the State of Connecticut.  
  • Board of Directors Resolution and Shareholder Resolution.  
  • Completed NAIC UCAA Statement of Withdrawal (Form 17) | Danielle T. Watson Insurance Compliance Specialist Delaware Department of Insurance 841 Silver Lake Blvd Dover, DE 19904 (302) 674-7344 Danielle.Watson@state.de.us |
| DE | | • Provide a statement notarized by an officer of the company that there are no outstanding policies, claims and liabilities.  
  • Return original Certificate of Authority. | Denise Parker Company Licensing Specialist DC Department of Insurance & Securities Regulation 810 First St., NW, Suite 701 Washington, DC 20002 (202) 442-7815 denise.parker@dc.gov |
| FL | None | • 90 days written notice of reason for surrendering. Refer to Section 624.430, Florida Statutes, and Rule 690-141.020, Florida Administrative Code for the required format for the Notice and its contents.  
  • Return original Certificate of Authority. | Gwen Chick Applications Coordinator 200 East Gaines Street Tallahassee, FL 32399 (850) 413-2570 appcoord@floir.com |
<p>| GA | | | Applications Coordinator (404) 651-6824 <a href="mailto:coordinator@oci.ga.gov">coordinator@oci.ga.gov</a> |</p>
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<td>HI</td>
<td>None</td>
<td>Return of the company's original Hawaii Certificate of Authority or an affidavit of loss (Form 15) notarized and signed by an officer of the company. Comply with the following Hawaii Revised Statute (HRS) sections: HRS §431:3-215: Withdrawal from State; obligations HRS §431P-17: Additional notice requirement</td>
<td>Albert Yamane Insurance Examiner State of Hawaii, Insurance Division P.O. Box 3614 Honolulu, HI 96811-3614 Tel. (808) 586-8150 Fax: (808) 586-3873 <a href="mailto:ayamane@dcca.hawaii.gov">ayamane@dcca.hawaii.gov</a></td>
</tr>
<tr>
<td>ID</td>
<td>None</td>
<td>• Form 17 or letter requesting to withdraw. • Return Original Certificate of Authority.</td>
<td>Corporate Amendment Apps: Kelsey Patterson Technical Records Specialist Idaho Dept. of Insurance 700 W. State Street, 3rd Floor PO Box 83720 Boise, ID 83720-0043 Tel: (208) 334-4311 <a href="mailto:kelsey.patterson@doi.idaho.gov">kelsey.patterson@doi.idaho.gov</a></td>
</tr>
<tr>
<td>IL</td>
<td></td>
<td>• Surrender Articles for Dissolution • Surrender the Original Certificate of Authority Sec. 118 Code (215 IICS 5/118)</td>
<td>Annette Gunter Indiana Department of Insurance 311 West Washington Street, Suite 300 Indianapolis, IN 46204-2787 (317) 232-2428 <a href="mailto:agunter@idoi.in.gov">agunter@idoi.in.gov</a></td>
</tr>
<tr>
<td>IN</td>
<td></td>
<td>• IC 27-1-10-1 Surrender of Certificate of incorporation • Letter requesting withdrawal and completion of Form 17, Statement of Withdrawal • Return of the original Indiana Certificate of Authority for cancellation</td>
<td>Annette Gunter Indiana Department of Insurance 311 West Washington Street, Suite 300 Indianapolis, IN 46204-2787 (317) 232-2428 <a href="mailto:agunter@idoi.in.gov">agunter@idoi.in.gov</a></td>
</tr>
<tr>
<td>IA</td>
<td>None</td>
<td>Letter requesting withdrawal and completion of Form 17, Statement of Withdrawal. Return of the current Iowa Certificate of Authority for cancellation.</td>
<td>Nancy Ferguson, Examiner Iowa Insurance Division Two Ruan Center 601 Locust, 4th Floor Des Moines, IA 50309-3738 (515) 281-4423 <a href="mailto:nancy.ferguson@iid.iowa.gov">nancy.ferguson@iid.iowa.gov</a></td>
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| KS    |     | Written statement from the Company stating that there is no existing or run-off business in KS and they do not intend to transact business in KS in the future. Return Original Certificate of Authority. | Ken Abitz  
**Director, Financial Surveillance Division**  
Kansas Insurance Dept.  
Financial Surveillance Division  
420 SW 9th Street  
Topeka, KS 66612-1678  
(785) 296-7821  
kabitz@ksinsurance.org |
| KY    |     | A letter stating the Co. has no business in KY. Return of Original Certificate of Authority. Company must also file Articles of Dissolution with the KY Secretary of State. KRS 304.3-180; | Kentucky Department of Insurance  
P. O. Box 517  
Frankfort, KY 40602-0517  
Gina Metts  
**Financial Standards and Examination Division**  
(502) 782-5298  
gina.metts@ky.gov |
| LA    | None | LRS 22:0991 | Mike Boutwell  
P.O. Box 94214  
Baton Rouge, LA 70804-9214  
(225) 342-0800  
mboutwell@ldi.la.gov  
Terry Stubbs  
(225) 219-4318  
tstubbs@ldi.la.gov |
| ME    |     | 24-A M.R.S.A.§ 415-A: Withdrawal plan must be submitted for approval at least 60 days prior to the proposed date of withdrawal. See section 415-A and Me. Dep’t of Prof. & Fin. Reg., 02-031 CMR 400 for plan requirements. The original Certificate of Authority must be returned. | Lauri Cooper  
Maine Bureau of Insurance  
34 State House Station  
Augusta, ME 04333-0034  
(207) 624-8464  
laurelyn.s.cooper@maine.gov |
| MD    | None | Company will need to furnish the current Maryland original Certificate of Authority. In addition, a cover letter requesting the Company’s intention to withdraw, signed by an appropriate Corporate officer. | Conrad A. Ragone  
Company Licensing Analyst  
Maryland Insurance Administration  
200 St. Paul Place, Suite 2700  
Baltimore, MD 21202-2272  
(410) 468-2156  
(410) 468-2112 (Fax)  
cragone@mdinsurance.state.md.us |
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<td>MA</td>
<td>M.G.L.c.175,§44 is for MA Domestic Insurers.</td>
<td>MA Division of Insurance&lt;br&gt;Robert C. Macullar&lt;br&gt;Manager of Insurance Company Licensing&lt;br&gt;1000 Washington Street, Suite 810&lt;br&gt;Boston, MA 02118-6200&lt;br&gt;(617) 521-7398&lt;br&gt;<a href="mailto:robert.macullar@state.ma.us">robert.macullar@state.ma.us</a></td>
<td></td>
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<tr>
<td>MI</td>
<td>An affidavit <strong>signed</strong> by an actuary indicating the Company does not have any MI business to secure. Return of original Certificate of Authority.</td>
<td>Linda L. Martin&lt;br&gt;517-373-7232&lt;br&gt;<a href="mailto:martinl@michigan.gov">martinl@michigan.gov</a></td>
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<td>MN</td>
<td>If the Company hasn’t written in MN: the Company is automatically allowed to withdrawal. 60A.052, subd. 4a The Department requires a letter, signed by the President of the Company, to be sent to us stating the number and amount of outstanding claims and number of policies in-force in the State of Minnesota. The letter must also state that the Company will pay any and all outstanding desk audit fees charged to the Company at the time of the withdrawal. The Department will review the information and may issue an Order permitting such withdrawal from Minnesota. Note under Minn. Stat. 60A.052, Subd. 4a, all direct liability to Minnesota policyholders and obligees have to be assumed by another insurer before a company is allowed to withdraw.</td>
<td>Susan Porter&lt;br&gt;Phone: (651) 539-1774&lt;br&gt;Fax: (651) 539-1550&lt;br&gt;<a href="mailto:sue.porter@state.mn.us">sue.porter@state.mn.us</a></td>
<td>Contact – Kathleen Orth&lt;br&gt;Audit Director – Financial Analysis&lt;br&gt;MN Dept. of Commerce&lt;br&gt;85 7th Place East, Suite 500&lt;br&gt;St. Paul, MN 55101-2198</td>
</tr>
<tr>
<td>MS</td>
<td>Surrender current Certificate of Authority Form 12 would not be required to be filed by an unlicensed insurer. All taxes, fees &amp; filings due to MS Department of Revenue, MS State Rating Bureau, MS Workers’ Comp. Commission &amp; MS Insurance Department have been made. If business has been transferred to another company prior to the filing of the Form 17, prior notice of the reinsurance transaction and approval of the policyholder notification would be required. Original signatures are needed on Form 17.</td>
<td>Nancy Cross,&lt;br&gt;Director Statutory Compliance&lt;br&gt;P.O. Box 79&lt;br&gt;Jackson, MS 39205&lt;br&gt;601.359.3571&lt;br&gt;Nancy.cross @mid.ms.gov</td>
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<tr>
<td>MO</td>
<td>375.871.1 RSMO&lt;br&gt;Copy of Board of Director’s Resolution regarding withdrawal from the State.</td>
<td>Cindy Monroe, Admissions Specialist&lt;br&gt;(573) 751-4362</td>
<td></td>
</tr>
<tr>
<td>MT</td>
<td>Ensure that there are no remaining liabilities to MT policyholders or claimants, and obtain the return of the original MT Certificate of Authority.</td>
<td>Cheryl Donovan&lt;br&gt;Montana Insurance Department&lt;br&gt;840 Helena Ave.&lt;br&gt;Helena, MT 59601</td>
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| NE    |     | • The company must have a procedure in place to handle outstanding claims and policyholders for any in-force business.  
• Surrender current Certificate of Authority. | Joel Green, Company Administrator  
(402) 471-0373  
Joel.green@nebraska.gov  
Deb Bush, Staff Assistant II  
Examination Division  
(402) 471-4045  
deb.bush@nebraska.gov |
| NV    | Foreign RRG –  
Surrender original Nevada Certificate of Authority or submit a Form 15 Affidavit of Loss, signed by President of company.  
Contact Kathy Lamb, Administrative Assistant, to obtain a Foreign RRG Withdrawal Requirements Checklist  
Foreign Insurance Company –  
Surrender original Nevada Certificate of Authority or submit a Form 15 Affidavit of Loss, signed by President of company.  
Submit Form 17 Statement of Withdrawal to Robert Gallegos, Administrative Assistant | Nevada Division of Insurance  
Kathy Lamb, C&F  
1818 E. College Parkway, Suite 103  
Carson City, NV 89706  
klamb@doi.nv.gov  
(775) 687-0753  
Nevada Division of Insurance  
Robert Gallegos, C&F  
1818 E. College Parkway, Suite 103  
Carson City, NV 89706  
rgallegos@doi.nv.gov  
(775) 687-0748 |
| NH    | $25 and subject to retaliatory fees. | NH Application for Amendment Form  
Original Certificate of Compliance from state of domicile  
Return of NH current original Certificate of Authority | Diane Cygan, Financial Regulation Division  
NH Insurance Dept.  
21 S Fruit St., Ste 14  
Concord, NH 03301  
Tele (603) 271-2241  
Fax (603) 271-7029  
diane.cygan@ins.nh.gov |
| NJ    |     | If a company has no open liabilities in New Jersey for the lines it wishes to delete, it may submit a certification to that effect from its Board of Directors to:  
New Jersey Department of Banking and Insurance  
Kwame Asare  
P.O. Box 325  
Trenton, NJ 08625  
If a company has open liabilities it must submit a withdrawal plan pursuant to N.J.A.C. 11:5-2-29.1 et seq. to:  
New Jersey Department of Banking and Insurance |  |
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| NJ (cont) | Financial Solvency  
P.O. Box 325  
Trenton, NJ 08625 | |
| NM | No Fee | Surrender Certificate of Authority.  
NAIC UCAA Statement of Withdrawal Form 17 | Loretta A. Trujillo, FLMI, ACS  
Company Licensing Bureau Chief  
Office of Superintendent of Insurance  
PO Box 1689  
Santa Fe, NM 87504-1689 |
| NY | | At least forty-five days prior to such proposed action insurer must submit a plan to protect the interests of people of NY for prior approval by the Superintendent pursuant to §1105 of the New York Insurance Law and Department Regulation 109 (11 NYCRR 88). | We require that one original document be sent to: Office of General Counsel  
State of New York Department of Financial Services  
One Commerce Plaza  
Albany, NY 12257  
(518) 474-6623  
And another original to the applicable bureau:  
Property Bureau  
James Davis, Assistant Chief Examiner  
State of New York Department of Financial Services  
One State Street  
New York, NY 10004  
(212) 480-5124  
james.davis@dfs.ny.gov  
Life Bureau  
Fred Bodinger, Associate Examiner  
State of New York Department of Financial Services  
One State Street  
New York, NY 10004  
(212) 480-4912  
fred.bodinger@dfs.ny.gov |
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| NY (cont) |  |  | Health Bureau  
Warren Youngs, Supervising Examiner  
State of New York Department of Financial Services  
One State Street  
New York, NY 10004  
(212) 480-5045  
warren.youngs@dfs.ny.gov |
| NC | None | Cease writing business in NC.  
Provide actuarial Certification regarding outstanding policyholders obligations. | Brenda Young, Corp.Records Admin.  
1203 Mail Service Center  
Raleigh, NC 27699-1203  
(919) 807-6164  
byoung@ncdoi.gov |
| ✓ ND |  | For Property & Casualty products pursuant to ND.  
N.D.C.C. Section 26.1-25-04.4  
Company Licensing Specialist  
ND Insurance Department  
600 East Boulevard Avenue, Dept 401  
Bismarck, ND 58505-0320  
(701) 328-3328  
Fax: (701) 328-9610  
ytkeniston@nd.gov |
| OH | None | In order to surrender its COA, a company must provide notice to policyholders through publication and then make application to the Department to surrender. Companies intending to surrender should contact the Department for guidance on how to proceed. | Cameron Piatt  
Assistant Chief-Taxes, Admissions and Foreign Analysis  
Office of Risk Assessment  
(614) 728-1074  
Cameron.piatt@insurance.ohio.gov |
| OK |  | Return Oklahoma Certificate of Authority, completed UCAA Form 17 Statement of Withdrawal and UCAA Form 16a (if applicable). | Jeanette.Pearce  
Administrative Assistant  
Oklahoma Insurance Department  
(405) 521-6651  
Fax (405) 522-2640  
Jeanette.pearce@oid.ok.gov |
| OR | None | Submit an affidavit, which indicates the company, has no outstanding claims, liabilities or in-force business in the state of Oregon and if any should arise, the company will take full responsibility. Affidavit must be signed by an officer of the company. Submit current original Certificate of Compliance from state of domicile. Return original Certificate of Authority.  
ORS 731-512 | Linda Rothenberger, Para-analyst  
Insurance Division-4  
Company Regulation Section  
350 Winter St., NE Room 440  
Salem OR 97301-3883  
(503) 947-7227  
linda.j.rothenberger@state.or.us |
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<td>PA</td>
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<td>Requirements for Withdrawals: <a href="http://www.portal.state.pa.us/portal/server.pt/community/changing_your_business_profile/9275/guidelines_on_company_withdrawals/538885">link</a> For License Surrender: <strong>Foreign</strong></td>
<td>Chief, Company Licensing Division PA Insurance Department 1345 Strawberry Square Harrisburg, PA 17120 (717) 787-2735 <a href="mailto:rbrackbill@pa.gov">rbrackbill@pa.gov</a> or <a href="mailto:ra-in-company@pa.gov">ra-in-company@pa.gov</a></td>
</tr>
<tr>
<td>PR</td>
<td></td>
<td>Circular letter No. E-10-1395-95 found on our website. Companies intending to surrender should contact the Department for guidance on how to proceed.</td>
<td>Mrs. Glorimar Santiago Interim Director Admissions and Financial Analysis Division (787)304-441 <a href="mailto:gsantiago@ocs.gobierno.pr">gsantiago@ocs.gobierno.pr</a></td>
</tr>
<tr>
<td>RI</td>
<td>✔️</td>
<td>An insurance company may apply for permission to surrender or not renew its license for a line of insurance pursuant to R.I. Ins. Div. Reg. 58</td>
<td><strong>Julie Savoie</strong> Insurance Examiner Rhode Island Insurance Division 1511 Pontiac Avenue Cranston, RI 02920 (401) 462-9566 <a href="mailto:Julie.Savoie@dbr.ri.gov">Julie.Savoie@dbr.ri.gov</a></td>
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<tr>
<td>SC</td>
<td></td>
<td>A letter from the President or CEO stating there are no outstanding policies in-force and no outstanding liabilities or claims. Any policy in-force or unsatisfied claims outstanding in SC is provided via Reinsurance or Merger by a SC authorized entity.</td>
<td>Lee Hill Chief Financial Analyst P.O. Box 100105 Columbia, SC 29202-3105 (803) 737-6199 <a href="mailto:lhill@doi.sc.gov">lhill@doi.sc.gov</a></td>
</tr>
<tr>
<td>SD</td>
<td></td>
<td>Luann Johnson, Administrative Assistant SD Division of Insurance 445 E. Capitol Avenue, 1st Floor Pierre, SD 57501 (605) 773-4362 <a href="mailto:luann.johnson@state.sd.us">luann.johnson@state.sd.us</a></td>
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<tr>
<td>TN</td>
<td></td>
<td>Surrender of C of A or Affidavit of Lost C of A. A statement advising of the resolution of the company’s current business in TN.</td>
<td>Phil Adams, Analyst (615) 741-1670 <a href="mailto:phil.adams@state.tn.us">phil.adams@state.tn.us</a></td>
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<td>✔TX</td>
<td>No filing fee.</td>
<td>Cancellation of license filings only, not market withdrawal plan filing as required in Texas Insurance Code (TIC) § 827 and 28 Texas Administrative Code (TAC) §§7.1801-7.1808 provides for a company to withdraw with PRIOR approval of the Commissioner of Insurance. See webpage for withdrawal requirements: <a href="http://www.tdi.texas.gov/licensing/company/ForeignCos.html#Market%20Exit">http://www.tdi.texas.gov/licensing/company/ForeignCos.html#Market%20Exit</a></td>
<td>Company Licensing and Registration General Inquiries: <a href="mailto:CompanyLicense@tdi.texas.gov">CompanyLicense@tdi.texas.gov</a> Electronic Filing via UCAA or <a href="mailto:CLRFilings@tdi.texas.gov">CLRFilings@tdi.texas.gov</a></td>
</tr>
<tr>
<td>✔UT</td>
<td>Withdrawal Fee, if required by UCA § 31A-4-115</td>
<td>UCA § 31A-4-115 Statutes, Administrative Rules, and forms are available at <a href="http://www.insurance.state.ut.us">http://www.insurance.state.ut.us</a></td>
<td>Dava Berlinger-Butler Company Licensing Specialist (801) 538-3812 <a href="mailto:dberlinger@utah.gov">dberlinger@utah.gov</a></td>
</tr>
<tr>
<td>✔VT</td>
<td>$25.00 or retaliatory amount</td>
<td>A foreign or alien company, upon withdrawing from the state of Vermont, shall pay to the Commissioner $25.00 for the filing of its final financial statement. 8 V.S.A § 3561</td>
<td>Company Licensing (802) 828-2470 <a href="mailto:dfr.complic@state.vt.us">dfr.complic@state.vt.us</a> Insurance Analysis (802) 828-2471</td>
</tr>
<tr>
<td>VA</td>
<td>None</td>
<td>A foreign insurance company/corporation is referred to the Office of the Clerk of the State Corporation Commission to surrender its general certificate of authority. An officer of the company must submit an affidavit requesting to surrender its license and the company is reviewed for direct business in VA.</td>
<td>Gayle Henderson, Office Supervisor VA SCC/Bureau of Insurance P.O. Box 1157 Richmond, VA 23218 (804) 371-9869 <a href="mailto:gayle.henderson@scc.virginia.gov">gayle.henderson@scc.virginia.gov</a></td>
</tr>
<tr>
<td>WA</td>
<td>Return of the original Certificate of Authority. Documentation that supports the transfer or assumption of any in-force business. RCW 48.05.290</td>
<td></td>
<td>Susan Miller Washington State Office of the Insurance Commissioner PO Box 40259 Olympia WA 98504-0259 (360) 725-7212 <a href="mailto:susanm@oic.wa.gov">susanm@oic.wa.gov</a></td>
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<tr>
<td>✔WV</td>
<td><a href="http://www.wvinc.company/Company/LineOfAuthorityWithdrawal.aspx">http://www.wvinc.company/Company/LineOfAuthorityWithdrawal.aspx</a></td>
<td>45 days prior, the company is required to submit a formal plan of withdrawal.</td>
<td>Kristin Forsberg Insurance Financial Examiner – Advanced Bureau of Financial Analysis and</td>
</tr>
<tr>
<td>WI</td>
<td>Any transfer of business or reinsurance other than in the normal and usual course of business must be reported to the Office not less than 30 days in advance of the proposed effective date, and is subject to disapproval under s. 618.32, Wis. Stat.</td>
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| WI (cont) |     | If applying for a release from regulation, the company must comply with s. 618.36, Wis. Stat. | Examinations  
Office of the Commissioner of Insurance  
(608) 266-9896  
Kristin.forsberg@wisconsin.gov |
| WY   |     | If leaving the health market, the company must comply with W.S. 26-15-121 and W.S. 26-19-305.  
If leaving the property & casualty market, the company must comply with Chapter 35 of the Wyoming Insurance Code.  
The company must return the original Certificate of Authority. W.S.26-3-113(c) | Tammy Higgins  
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