## Terrorism Risk Insurance Data Call - State Property Supplement
### Data Entry Checklist

<table>
<thead>
<tr>
<th>Element Number</th>
<th>Element Name</th>
<th>Check before submission</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>YEAR</td>
<td>□ All values must be 2019.</td>
</tr>
<tr>
<td>6</td>
<td>ZIP</td>
<td>□ All ZIP codes must be valid and correspond to the STABBR listing in the previous field.</td>
</tr>
</tbody>
</table>
| 7              | POLTYPE     | □ POLTYPE 01 records must have a corresponding COVTYPE of A, B, or C.  

POLTYPE 01 records must not have a COVTYPE of D, as COVTYPE D policies do not include terrorism coverage.  

□ POLTYPE 01 records must have  

PRWTERR > 0,  
PRWTOT > 0,  
TERREXP > 0,  
NOTERREXP = 0, and  
TOTEXP > 0  

□ For POLTYPE 01 records, PRWTERR = PRWTOT.  

□ For POLTYPE 01 records, TERREXP = TOTEXP.  

| 7              | POLTYPE     | □ POLTYPE 02 records must have a corresponding COVTYPE of A, B, or C.  

POLTYPE 02 records must not have a COVTYPE of D, as COVTYPE D policies do not include terrorism coverage.  

□ For POLTYPE 02 records, PRWTERR < PRWTOT. They cannot be equal.  

□ POLTYPE 02 records must have  

PRWTERR > 0,  
PRWTOT > 0,  
TERREXP > 0,  


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<tbody>
<tr>
<td></td>
<td></td>
<td><strong>TOTEXP &gt; 0, and</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>TERREXP + NOTERREXP = TOTEXP</strong></td>
</tr>
<tr>
<td>7</td>
<td>POLTYPE</td>
<td>□ POLTYPE 03 records must have a corresponding COVTYPE of A, B, or C.</td>
</tr>
<tr>
<td></td>
<td>IF POLTYPE 03</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>POLTYPE 03</strong> records must not have a COVTYPE of D, as COVTYPE D policies do not include terrorism coverage.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ For POLTYPE 03 records, PRWTERR = 0, TERREXP &gt; 0, TOTEXP &gt; 0, and TERREXP + NOTERREXP = TOTEXP</td>
</tr>
<tr>
<td></td>
<td></td>
<td>No separate premium for terrorism coverage is recorded or rated for POLTYPE 03 records but there is coverage so exposure should be recorded.</td>
</tr>
<tr>
<td>7</td>
<td>POLTYPE</td>
<td>□ POLTYPE 04 is no longer an option and should not be included in any 2018 submissions.</td>
</tr>
<tr>
<td>7</td>
<td>POLTYPE</td>
<td>□ POLTYPE 05 records must have a corresponding COVTYPE of D.</td>
</tr>
<tr>
<td>IF POLTYPE 05</td>
<td></td>
<td>□ POLTYPE 05 records must not have a COVTYPE of A, B, or C, as COVTYPE A, B, or C policies include terrorism coverage.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ For POLTYPE 05 records, PRWTERR = 0 and PRWTOT &gt; 0.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ For POLTYPE 05 records, TERREXP = 0, NOTERREXP &gt; 0 TOTEXP = NOTERREXP</td>
</tr>
<tr>
<td>8</td>
<td>COVTYPE</td>
<td>□ For records with COVTYPE of A, B, or C, POLTYPE must be 01, 02, or 03.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ For COVTYPE of D, POLTYPE must be 05.</td>
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<tr>
<td>9</td>
<td>PRWTERR</td>
<td>□ PRWTERR ≤ PRWTOT for all records.</td>
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<tr>
<td></td>
<td></td>
<td>□ PRWTERR &gt;0 for POLTYPE 01 and 02 and COVTYPE A, B, and C.</td>
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<tr>
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<td></td>
<td>□ PRWTERR =0 for POLTYPE 03 and 05 and COVTYPE D.</td>
</tr>
<tr>
<td>10</td>
<td>PRWTOT</td>
<td>□ PRWTOT = PRWTERR, for POLTYPE 01 records.</td>
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<tr>
<td></td>
<td></td>
<td>□ PRWTOT ≥ PRWTERR, for POLTYPE 02.</td>
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<tr>
<td>11</td>
<td>TERREXP</td>
<td>□ For records with POLTYPE of 01, 02, or 03, TERREXP &gt; 0</td>
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<td></td>
<td></td>
<td>□ For records with POLTYPE 05, TERREXP = 0</td>
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<tr>
<td>12</td>
<td>NOTERRREXP</td>
<td>□ For records with POLTYPE 05,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NOTERRREXP &gt; 0</td>
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<tr>
<td></td>
<td></td>
<td>NOTERRREXP = TOTEXP</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ For ALL POLTYPE records,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TERREXP + NOTERRREXP = TOTEXP</td>
</tr>
<tr>
<td>13</td>
<td>TOTEXP</td>
<td>□ For ALL POLTYPE records</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TERREXP + NOTERRREXP = TOTEXP</td>
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