

UNIFORM CERTIFICATE OF AUTHORITY APPLICATION

Amended Articles & Bylaws

The chart below identifies the amended Articles and Bylaws requirement for each Uniform State. A link to the Application instructions for [Expansion Application, Section II, Filing Requirement Item 11](#); and [Corporate Amendment Application, Section I-VII, Filing Requirement Item 3](#); [Corporate Amendment Application Section, I-VI, Filing Requirements Item 4](#) and [Section VIII, Filing Requirement Item 3](#) are provided.

“✓” = This information has been updated by the State Department of Insurance

| State | Articles | Bylaws |
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| Alabama | No approval required of domestic insurer. No approval required of foreign insurer but required to file with the department. | No approval required of domestic and foreign insurers. Ala. Code §27-3-17(2) requires foreign mutuals to submit Bylaws, as amended, as part of the application process. |
| Alaska | Approval required of domestic insurer amended articles of incorporation prior to filing with Division of Corporation (AS 21.69.050). No approval required of foreign insurer amended articles of incorporation but required to file amended document with the division. (AS 21.09.245). | No approval required of domestic insurers. No approval required of foreign insurer but required to file with the department |
| ✓ Arizona | Review by Arizona Department of Insurance required of domestic Articles prior to filing with the Arizona Corporation Commission. No Arizona Department of Insurance approval required of foreign Articles, however, required to file with the Arizona Corporation Commission. http://ecorp.azcc.gov. | No approval required of domestic insurer but required to file with the Arizona Department of Insurance. No approval required of foreign insurer but required to file with the Arizona Department of Insurance. |
| Arkansas | Approval required of domestic insurer. No approval required of foreign insurer but required to file with the department. | Approval required of domestic insurer. No approval required of foreign insurer but required to file with the department |
| California | No approval required for domestic insurer but required to file with the department. No approval required of foreign insurer. | No approval required for domestic insurer but required to file with the department. No approval required of foreign insurer. |
| Colorado | Approval required of domestic insurer. No approval required of foreign insurer but required to file with the department. | No approval required of domestic or foreign insurer |

| State | Articles | Bylaws |
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| Connecticut | Approval required of domestic insurer. No approval required of foreign insurer but required to file with the department. | No approval required of domestic insurer. No approval required of foreign insurer but required to file with the department |
| Delaware | No approval is required of domestic or foreign insurers but required to file with the department. | No approval is required of domestic or foreign insurers but required to file with the department. |
| Dist. of Columbia | Approval is required of domestic insurers; foreign insurers are not required to file. | Approval is required of domestic insurers; foreign insurers are not required to file. |
| Florida | Approval required of domestic insurer. No approval required of foreign insurer and not required to file with the department. | No approval required of domestic insurers, unless a domestic mutual insurer, but required to file with the department. No approval required of foreign insurer and not required to file with the department. |
| Georgia | Approval required of domestic insurer. No approval required of foreign insurer but required to file with the department. | Approval is required of domestic insurer. No approval required of foreign insurer but required to file with the department. |
| Hawaii | Approval required of domestic insurers for articles of incorporation. No approval required of domestic insurer for amendments. No approval required of foreign insurer and not required to file with the department. | No approval required Not required to be filed with the department. |
| Idaho | Approval required of domestic insurer. No approval required of foreign insurer but required to file with the department. | Approval is required of a domestic insurer No approval is required of foreign insurers but required to file with the department |
| Illinois | Approval required of domestic insurer Required amended/restated articles of foreign insurers but required to file with the department | Approval required of a domestic insurer No approval required of foreign insurer but must file with the dept. |
| ✓ Indiana | Approval is required of domestic insurer No approval required of foreign insurer but required to file with the department. | No approval required, but required to file with the department. |
| Iowa | Approval required of domestic insurer No approval required of foreign insurer but required to file with the department | No approval per se required of domestic insurer; however, Bylaws and amendments should be submitted to department for review. No approval required of foreign insurer |

| State | Articles | Bylaws |
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| Kansas | Approval required for domestic insurers. Domestic insurers must get approval by the Kansas Insurance Department prior to filing with the Secretary of State's Office. No approval required of foreign insurers but they must file a certified copy of the amended articles with the department. | Domestic insurers must file amended bylaws with the department within 30 days after the changes or actions become effective or are otherwise finalized. |
| Kentucky | Approval is required of domestic insurer No approval is required of foreign insurer but must file with the department. Foreign insurers must complete Corporate Amendment Application | No approval is required of domestic insurer No approval is required of foreign insurer but must file with the department. Foreign insurers must complete Corporate Amendment Application. |
| Louisiana | Approval is required of domestic insurer. No approval is required of foreign insurer but must file with the department | No approval required of domestic insurer No approval required of foreign insurer and not required to filed with the department. |
| Maine | Approval required of domestic insurer. No approval required of foreign insurer but must file with the department. (See Fee Chart for Filing Fees) | Approval required of domestic mutual's but not for domestic stock insurers No approval required of foreign insurer but must file with the department. (See Fee Chart for Filing Fees) |
| Maryland | Approval required of domestic insurer No approval required of foreign insurer but must file with the department. | No approval required of domestic insurer No approval required of foreign insurer but must file with the department. |
| Massachusetts | Amended Articles of Incorporation and \$65.00 filing fee as well as an amended license fee if the change to the Articles requires a new license to be issued. | Courtesy filing of amended By-Laws. |
| Michigan | Approval required of domestic insurer No approval required of foreign insurer but must file with the department | Approval required of domestic insurer No approval required of foreign insurer but must file with the department. |
| Minnesota | Approval required of domestic insurer. Contact state department for requirements at 651-539-1767. No approval required of foreign insurer but must file with the department Filing must include an original certification from the state of domicile, \$100 filing fee, and be filed within 60 days of approval by state of domicile. | Approval required of domestic insurer. Contact state department for requirements at 651-539-1767. No approval required of foreign insurer but must file with the department. Filing must include an original certification from a primary officer, \$75 filing fee, and be filed within 30 days of adoption. |

| State | Articles | Bylaws |
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| Mississippi | Approval required of domestic insurer. No approval required of foreign insurer but must file with the department. | Approval of a domestic insurer. No approval required of foreign insurer but must file with the department. |
| Missouri | Amended Articles of Incorporation must be filed. Requires filing fee. | |
| Montana | Approval required of domestic insurer No approval required of foreign insurer but must file with the department. | Approval required of domestic insurer No approval required of foreign insurer but must file with the department |
| Nebraska | Approval required of domestic insurer. See §44-231. Filing fee required. No approval required of foreign insurer but must file with the department | Initial Bylaws of domestic insurer require approval. Amended Bylaws are required to be filed and will be reviewed by the Department, but no formal approval is required. |
| Nevada | No approval is required; however, amended Articles must be filed. Requires filing fee. | No approval is required; however, amended By-Laws must be filed. |
| New Hampshire | Approval required of domestic insurer. No approval required of foreign insurer. | No approval required. |
| New Jersey | Approval is required of domestic insurers. Submit draft for review/approval. No approval is required of foreign insurer but must file with the Department. Foreign insurer must complete Corporate Amendment Application. | No approval is required of domestic insurers but must file with the Department. No approval is required of foreign insurer but must file with the Department. Foreign insurer must complete Corporate Amendment Application. |
| New Mexico | Amended Articles of Incorporation with an original certification from the state having custody of the original document. No approval is required but \$10.00 filing fee must accompany the filing. | Amended By-Laws certified by the company's corporate secretary with the company's corporate seal affixed to the certification. No approval is required but a \$10.00 filing fee must accompany the filing. |
| New York | Approval required of domestic insurer and of foreign insurer | Approval required of domestic insurer and foreign insurer |
| North Carolina | Approval required of domestic insurer No approval required of foreign insurer but must file with the department | Approval required of domestic insurer No approval required of foreign insurer but must file with the department |
| North Dakota | Approval required of domestic insurer No approval required of foreign insurer. Filing is required along with \$25 fee, subject to retaliation. Check should be made payable to "ND Insurance Commissioner." | No approval required of domestic insurer No approval required of foreign insurer. Filing is required, subject to retaliation. Check should be made payable to "ND Insurance Commissioner." |

| State | Articles | Bylaws |
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| Ohio | Filing is required. | Filing is required. |
| Oklahoma | Approval required of domestic insurer No approval required of foreign insurer but must file with the department and include \$50 filing fee. | Approval required of domestic insurer No approval required of foreign insurer but must file with the department and include \$50 filing fee. |
| Oregon | Approval required of domestic insurer No approval required of foreign insurer but must file with the department | No approval required of domestic insurer No approval required of foreign insurer and not required to file with the department. |
| Pennsylvania | Prior approval required of domestic insurers. No approval required of foreign insurers but must file with the Insurance Department. Filing fee of \$300 required for domestic and foreign. | No prior approval required of domestic insurers (except fraternal benefit societies). Filing with the Insurance Department, with no filing fee, is required of domestic insurers. No approval required of foreign insurers. Not required to be filed with the Insurance Department (except fraternal benefit societies). |
| Puerto Rico | No prior approval required to foreign insurers. Insurers must file at the department a copy of the Amendments, certified by the State of domicile. | No prior approval required to foreign insurers. Insurers must file at the Department copy of the Amendments, certified by Corporate Secretary. |
| Rhode Island | A copy of the amended Articles of Incorporation or a copy of the total Articles amendment certified by the appropriate state official in the company's state of domicile. Appropriate fees will be billed on a retaliatory basis upon completion of the process. | A copy of the amended By-Laws or a copy of the By-Law amendment certified by the corporate secretary. Appropriate fees will be billed on a retaliatory basis upon completion of the process |
| South Carolina | A copy of the amended Articles of Incorporation must be filed if key information (e.g., name, state of domicile, statutory home office, etc.) changes. | No approval or filing is required. |
| ✓ South Dakota | Approval required of domestic insurer No approval required of foreign insurer but must file with the department Original or Amended: Need 3 sets – one Original Notarized and two copies Fees: \$60 Payable to Secretary of State \$15 Payable to Secretary of State \$10 Payable to SD Division of Insurance Need Redlined copy showing changes being made | Approval required of domestic insurer. No approval required of foreign insurer but must be filed with the department Original or Amended: Need two Copies- one Original Notarized and one Copy Fees: \$5.00 payable to SD Division of Insurance Need: Redlined Copy showing changes being made Mail to SD DOI, 124 S. Euclid Ave, 2nd Floor, Pierre, SD 57501 |
| Tennessee | Subject to fee retaliation. | Subject to fee retaliation. |

| State | Articles | Bylaws |
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| Texas | <p>Amended Articles of Incorporation:</p> <ul style="list-style-type: none"> • Foreign/Alien must file miscellaneous amendments for information only • Foreign/Alien must file amendments that change the company’s CA for approval • Texas domestics must file all amendments for approval • Fee for all “amendment” filings is \$125 <p>Restated Articles of Incorporation:</p> <ul style="list-style-type: none"> • Foreign/Alien must file miscellaneous restated articles for information only • Foreign/Alien must file restated articles that change the company’s CA for approval • Texas domestics must file all “restatements” for approval • Fee for all “restatement” filings is \$250 | <p>Bylaws are required for County & Local Mutuals & SIG’s (these are retaliatory) and HMO, JUA, MEWA, and FBS (filing w/o Fees) (may also refer to http://www.naic.org/industry_ucaa_state_specific.htm#tx)</p> |
| Utah | Filing required. | No filing required. |
| Vermont | <p>Approval required of domestic insurer</p> <p>No approval required of foreign insurer and not required to file with the department if the company has only amended their articles. However, if the Company’s articles have changed as a result of another corporate amendment change then they are required to be filed with the state.</p> | <p>Submission of bylaws required of domestic insurer.</p> <p>No approval required of foreign insurer and not required to file with the department if the company has only amended their bylaws. However, if the Company’s bylaws have changed as a result of another corporate amendment change then they are required to be filed with the state.</p> |
| Virginia | <p>No approval required of domestic insurer. Filing is required with the Clerk of the Virginia State Corporation Commission, under Title 13.1 of the Code of Virginia.</p> <p>No approval required of foreign insurer and not required to file with the department. Filing is required with the Clerk of the Virginia State Corporation Commission, under Title 13.1 of the Code of Virginia.</p> | <p>No approval required of domestic insurer but must be filed with the department.</p> <p>No approval required of foreign insurer and not required to file with the department.</p> |
| Washington | <p>Approval required of domestic insurer with a \$25 filing fee.</p> <p>No approval required of foreign insurer but filing is required along with a \$25 filing fee, subject to retaliation.</p> | <p>No approval required of domestic insurer but filing is required; no filing fee is required.</p> <p>No approval required of foreign insurer and not required to file.</p> |
| West Virginia | Filing is required along with a \$50 fee, subject to retaliation. | Filing is required along with a \$50 fee, subject to retaliation. |
| Wisconsin | <p><u>Domestics</u>: Filing is required. Subject to prior approval for 5 years after the initial certificate of authority per s. 611.29 (2), Wis. Stat. \$25 filing Fee</p> <p><u>Non-Domestics</u>: Filing is required. Filing Fee is the larger of \$25 or retaliatory amount</p> | Domestics and Non-Domestics: Filing is required. No filing fee. |

| State | Articles | Bylaws |
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| Wyoming | <p>Approval required of domestic insurer</p> <p>No approval required of foreign insurer and Wyoming only requires articles to be filed with the original certificate of authority application.</p> | <p>Approval required of domestic insurer</p> <p>No approval required of foreign insurer and Wyoming only requires bylaws to be filed with the original certificate of authority application.</p> |