NAIC MEETING
VENDOR PRESENTATION REQUEST FORM

Today’s Date: ________________________________

Vendor/Company Name: ________________________________________________________________

Email: ___________________________________ Phone: _______________________________________

1. NAIC Meeting/Committee Name: _______________________________________________________

2. Meeting Date: ________________________________

3. Vendor/Company Profile (i.e., market segment, company background): 
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

4. Summary of product or service to be presented and benefit it could provide to State Insurance Regulators:
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

5. Summary of presentation purpose/content:
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

6. List previous/current NAIC and State Insurance Department(s) contracts and/or other presentations made to NAIC, NAIC Committee(s) or State Insurance Department(s):
   ______________________________________________________
   ______________________________________________________

7. By signing below, my company agrees to the following:
   ✓ We will comply with all NAIC procedures and hotel rules and regulations during the presentation.
   ✓ We agree to pay all related audio/visual/telephony equipment expenses incurred for the presentation.
   ✓ We agree that the presentation for this NAIC group does not represent or imply any commitment, sponsorship or binding agreement by the NAIC or state insurance regulatory agency.

   Name of Vendor

   Signature of Authorized Representative ___________________________ Date _______________________

(Completed forms available at http://meetings.naic.org, must be sent to Trish Schoettger, NAIC, tschoettger@naic.org, fifteen (15) days prior to the presentation date.)