

NAIC Fall National Meeting Registration Form

December 7-10, 2019 • Austin, TX

Office Use Only

Received: _____
 Check #: _____
 Amount: _____

On-line registration is now available. To pay by credit card, please visit <http://meetings.naic.org> and select Register Online. Please complete this form to pay by check.

REGISTRATION INFORMATION

Name: _____ **Badge First Name:** _____

Title: _____

Company: _____

Address: _____

City: _____ **State/Country:** _____ **Zip Code:** _____
(if applicable)

Phone: _____ **Fax:** _____
(Optional)

E-mail: _____
(e-mail must be included to receive registration confirmation)

Alt Email: _____

Guest: _____ **City/State:** _____
(Name badge is required to attend Opening Session and Welcome Reception. Attach plain sheet for additional guests)

***Fee Required:** (Refer to fee schedule below.)

- Non-Regulator
 (Insurance, business, attorneys, trade associations etc.)
- First time local attendee

A current name badge is required for entry to meetings. There are no partial registration fees nor can a registration be shared

Please select if applicable:

- Full Axe - Former Commissioner, Superintendent or Director of Insurance
- Half-Axe - Former insurance dept. staff

Pursuant to the Americans with Disabilities Act, if you require specific aids or services, please contact the NAIC Meetings Dept. at meetingsmail@naic.org with specific item or service needed, at least two weeks prior to the meeting start date.

FEE SCHEDULE

Received by November 8 \$775
 Received after November 8 \$875
 First Time Local* \$438

*(*First time to a national meeting AND work within 100 miles of Austin, TX). No refund is applicable at this special rate.*

Registration requests received after November 8 will be handled on-site. Please have your credit card or check available for on-site registration. The NAIC accepts American Express, Discover, MasterCard and Visa.

CHECK PAYMENT ONLY

All payments must be in U.S. currency and drawn on a U.S. bank or additional fees will apply. Please make checks payable to **NAIC Meetings Department**. **Check registration should be mailed no later than November 1 to ensure access to the hotel reservation system. Please allow 2-3 business days for processing.**

NAIC Meetings Department Overnight UMB Bank
 PO Box 87-5410 address: Wholesale Lock Box 1st Floor
 Kansas City, MO 64187-5410 Lockbox # 87-5410
 1008 Oak Street
 Kansas City, MO 64106

Registration via phone or email is not accepted. For credit card payments, and those who do not pay a fee, register online at <http://meetings.naic.org>

CANCELLATION POLICY

All meeting registration cancellations **MUST** be in writing to NAIC Meetings, Events & Travel Services. Please send email, meetingsmail@naic.org. Refunds are issued accordingly:

Cancellation request received by November 8 \$388
Cancellation request received after November 8 No refund

Registration fees are **NOT** transferable to future meetings however substitutions are accepted. Cancellation refund checks will be processed after December 11, 2019. **NOTE:** *In the event you are unable to attend the conference due to unforeseen circumstances such as flight cancellation, death in immediate family, verifiable illness or other verifiable medical necessity, please contact NAIC Meetings, Events & Travel Services to discuss possible alternatives. You must contact the NAIC within 7 business days after the meeting for your request to be considered.*

HOUSING INFORMATION

Reserved room blocks expire November 8, 2019 however rooms may sell out prior to this deadline. Arrival/departure date changes should be made directly with the hotel which will be subject to a rate increase and availability after the initial reservation.

Room reservations can only be made **ONLINE** using a special NAIC reservations page. Call-in reservations will not be accepted. **Once registration has been completed, you will receive your conference confirmation via email which will contain links to register at one of the hotels listed below.**

JW Marriott Austin (Primary Hotel)
 110 E 2nd St • Austin, TX 78701

Hyatt Place Austin
 211 E 3rd St • Austin, TX 78701

Room Rate: \$225 (single/double)

Room Rate: \$219 (single/double)

Zone/Grant Fund Use. Traveler is responsible for paying hotel expenses; the NAIC cannot direct bill the hotel. An expense report may be submitted after the meeting for reimbursement from your state zone/grant funds.

Commissioners/Approved Consumer Representatives. Register online using your email invitation. Please contact NAIC Meetings, Events & Travel Services at 816-783-8100 or via email at meetingsmail@naic.org for assistance if you did not receive your invitation.

All rooms are subject to 17.614% tax per room, per night or current tax rate. Five percent of your hotel room rate is being rebated to the NAIC to defray meeting expenses. Rooms cancelled within 48 hours (local time) of scheduled arrival will be charged one night's room and tax.

Emergency Contact Information

Contact Name: _____ Relationship: _____
 Day Number: _____ Evening Number: _____

NAIC Meetings, Events & Travel Services
(816) 783-8100
www.naic.org