



NATIONAL ASSOCIATION OF INSURANCE COMMISSIONERS

**NAIC MEETING  
VENDOR PRESENTATION REQUEST FORM**

Today's Date:

Vendor/Company Name:

E-mail:

Phone:

1. NAIC Meeting/Committee Name:
2. Meeting Date:
3. Vendor/Company Profile (i.e., market segment, company background):
4. Summary of product of service to be presented and benefit it could provide to State Insurance Regulators:
5. Summary of presentation purpose/content:
6. List previous/current NAIC and State Insurance Department(s) contracts and/or other presentations made to NAIC, NAIC Committee(s) or State Insurance Department(s):
7. By signing below, my company agrees to the following:
  - ✓ We will comply with all NAIC procedures and hotel rules and regulations during the presentation.
  - ✓ We agree to pay all related audio/visual/telephony equipment expenses incurred for the presentation.
  - ✓ We agree that the presentation for this NAIC group does not represent or imply any commitment, sponsorship or binding agreement by the NAIC or state insurance regulatory agency.

\_\_\_\_\_  
Name of Vendor

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

(Completed forms, available at [http://www.naic.org/meetings\\_home.htm](http://www.naic.org/meetings_home.htm) must be sent to Karen Schutter, NAIC, [kschutte@naic.org](mailto:kschutte@naic.org), fifteen (15) days prior to the presentation date.)